

**MINUTES OF THE REGULAR BOARD MEETING**

**DATE:** Tuesday, October 22, 2024

**TIME:** 1700 hours

**PLACE:** Hybrid (HDH Boardroom/Virtual)

**PRESENT:** ***Voting Directors:*** Tina Shier (Chair), Pamela Matheson (Vice Chair), Don Butland, Réjane Dunn, Keith Hopkins, Cathy Lansink, Corwin Leifso, Terry Leis, Chris Prues  
***Non-Voting Directors:*** Dana Howes (President and CEO), Mary Rae (VP of Patient Care Services/CNE), Dr. Randy Montag (Chief of Staff)  
***Invited Staff:*** Kim Mighton (Vice President of Finance & Operations), Dr. Nick Abell (President of Medical Staff), Victoria Cumming (Recording Secretary)

**REGRETS:** ***Voting Directors:*** Leigh Butler, Lorna Eadie Hocking  
***Non-Voting Directors & Invited Staff:*** Dr. Tim Heerema (Vice President of Medical Staff)

**1. CALL TO ORDER**

T. Shier called the meeting to order at 1700 hours and provided opening remarks thanking those for attending the Strategic Planning session on the weekend. She also thanked all staff who filled out surveys and all that contributed to a successful day of planning.

**2. LAND ACKNOWLEDGMENT**

T. Shier provided the Land Acknowledgment statement.

**3. APPROVAL OF AGENDA**

Moved and Seconded

**THAT the agenda be approved as presented.**

MOTION CARRIED

**4. DECLARATION OF ANY CONFLICT OF INTEREST**

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

**5. MISSION, VISION, VALUES**

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

**6. PRESENTATION: ENVIRONMENTAL SERVICES**

L. McCullough, Manager of Laboratory and Diagnostic Imaging and A. Zorgdrager, Diagnostic Imaging Charge Technologist provided a presentation on the Mammography Program including;

- Advanced Mammogram Technology;
- OBSP Screening Process (Initial Steps and Results Process);
- Diagnostic Mammograms;
- Contrast Mammography;
- Biopsy Process;
- Magseed Innovation;
- Canadian Association of Radiologists (CAR) Accreditation & Standards; and
- Training and Quality Control.

It was clarified that HDH trained two additional Medical Radiation Technologists (MRT) for a total of six currently trained.

The group talked about generous donations made for Diagnostic Imaging equipment. There are Ministry approvals required for any equipment that produces radiation to prove it is being used in a safe environment. Approval can take time to gain as it was shared that Tomography approval process took around one year.

## **7. STRATEGIC MATTERS**

### **7.1 Revera Long-Term Care Building Update**

D. Howes provided a briefing note in the agenda that shared an update from a recent Town of Hanover council meeting that occurred October 7, 2024. Revera continues to engage in discussions with the Ministry of Long-Term Care (LTC) and is working closely with the Town of Hanover utilities personnel to ensure site readiness when construction can process. At this time no start date for construction has been scheduled, but they remain committed to the project.

The group discussed how many beds are planned for the LTC home and discussed the original sales agreement between HDH and Revera.

## **8. OFFICER REPORTS**

### **8.1 Board Chair Report**

T. Shier had no report at this time.

### **8.2 President & CEO Report**

D. Howes provided a report in the agenda that highlighted;

- Mock Disaster Exercise (Oct 2): HDH participated in Town of Hanover led flood scenario exercise with community partners to test emergency protocols.
- Indigenous Cultural Safety Training (Oct 8): Three staff attended cultural safety training hosted by the Grey-Bruce Ontario Health Team to enhance understanding and improve care for Indigenous patients.
- BIG Healthcare Initiative: New collaboration to assess hospital efficiencies and strengthen advocacy for additional resources.
- Leadership Update: Saskia MacMillan appointed as new VP of Patient Care Services and Chief Nursing Executive, starting November 25, 2024.
- Mayor's Breakfast for Business (Oct 16): HDH showcased successful workforce retention strategies and employee wellness initiatives at the "Innovative Work Cultures" panel discussion.

## **9. BUSINESS/COMMITTEE MATTERS**

### **9.1 Finance/Audit & Property Committee Report**

C. Prues reported that the Finance/Audit & Property Committee met October 17, 2024. The meeting focused on a biannual review of investment accounts along with the financial results for the 6 months ended September 30, 2024.

The investment portfolio, currently valued at approximately \$7.1 million, has shown positive growth with a 6.8% increase year-to-date, maintaining its planned asset allocation amid strong market conditions; the advisor's approach remains aligned with the investment policy and continues to demonstrate satisfactory performance. The investment advisor was made aware that HDH could be requiring \$100,000-200,000 per month should no additional funding be received. Senior Administration will work closely with the investment advisor should the need arise to draw

on those funds. There are other strategies in place as well including advocacy for more funding and the line of credit for short term cash needs.

The committee received the financial results for the 6 months ending September 30, 2024, there was a year to date (YTD) deficit of \$488,871 before building amortization and a YTD deficit of \$628,673 after building amortization. He highlighted the expenses over revenue, current forecast position, cash position and working capital to the group. HDH's current ratio is on side with the current margin offside much like other hospitals.

### **9.2 Fiscal Advisory Committee Report**

C. Prues reported that the Fiscal Advisory Committee, which met on October 16, 2024, reviewed August financials, annual budget, and comparative hospital metrics; while operational deficiencies were acknowledged, the hospital confirmed no service cuts are planned and alternative strategies are in place, with HDH maintaining a favorable position relative to other hospitals.

### **9.3 By-Law Committee Report**

There was no report at this time.

### **9.4 Nominating Committee Report**

There was no report at this time.

## **10. CONSENT AGENDA**

Moved and Seconded

**THAT the items on the consent agenda are approved as follows;**

### **10.1 Open Board Session Minutes – September 24, 2024**

### **10.2 Board Committee Reports**

(a) Finance/Audit & Property Committee Minutes – September 19, 2024

(b) Quality Governance & Risk Management Minutes – September 24, 2024

### **10.3 Reports**

(a) Finance & Property Report

(b) VP of Patient Care Services/CNE Report

(c) HDH Foundation Report

MOTION CARRIED

## **11. ROUND TABLE**

There was no further discussion.

## **12. NEXT MEETING**

Monday, November 25, 2024 at 5:00pm

## **13. COMPLETION OF BOARD MEETING EVALUATION**

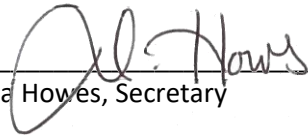
T. Shier reminded the group to complete the Board Meeting Evaluation.

## **14. ADJOURNMENT**

The meeting adjourned at 1742 hours.

  
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Tina Shier, Chair

  
Victoria Cumming, Recorder

  
Dana Howes, Secretary